



**7<sup>TH</sup> INTERNATIONAL OFFICE  
PROFESSIONALS SUMMIT**  
(28 June—3 July 2009)

*“REACHING FOR THE STARS ... THE SKY IS  
THE LIMIT”*

## **BENEFITS OF ATTENDING AN INTERNATIONAL SUMMIT**

Delegates and Participants have the rare opportunity to meet with office/administrative professionals from all over the world to discuss matters of common interest and concern.

The International Summit is not a Conference - but a business meeting where attendees are required to discuss items on the Agenda and agree on a plan of action. The World Strategic Plan will be reviewed and this will provide the office/administrative professional with enhanced strategic planning skills.

Meet with colleagues from around the world. Find out what is really going on when they say that all businesses are global today— no matter the size of the company.

Exchange ideas with people in your industry— broaden your networks to solve similar problems without re-inventing the wheel.

Gain the new skills required for office/administrative professionals by learning how to think, act, and respond like a manager.

Explore the trends that are predicted for the next five years so you can better position yourself and your organisation.